

**SOUTH CAROLINA BOARD OF LONG TERM HEALTH CARE ADMINISTRATORS
SPECIAL CALLED MEETING**

September 20, 2024 at 9:30 AM - WebEx
110 Centerview Drive, Kingstree Building
Columbia, South Carolina 29210

This meeting was held using video and teleconference technology. Members of the public who wished to attend did so by telephone or the internet. For telephone or internet logon information, they emailed contact.lthca@llr.sc.gov.

1. Call to Order

Sarah Doctor-Greenwade called the meeting to order at 9:40 am.

Other board members present were:

Melissa Yetter, Elizabeth Schaper, Edward Burton, William Birmingham, Vito Wicevic

LLR Staff Present:

Patrice Deas, Board Executive, Tara Nixon, Advice Council, Tajuana Hall, Program Coordinator

Others present:

Virginia Wetzel, Tyler Livezy

Sarah Doctor- Greenwade made a motion to approve the agenda. Elizabeth Schaper seconded the motion and it carried unanimously.

2. New Business

A. Finalize Changes to Long Term Health Care Administrator Regulations- Chapter 93

The Board members reviewed the regulation revisions as submitted by Ms. Tara Nixon.

Sarah Doctor-Greenwade sought clarification of how many hours of CE's can be carried over from one renewal to the next. Discussion ensued and the members of the Board agreed that no more than 10 hours should be allowed to be carried over to the next renewal cycle. More discussion ensued and clarification was asked regarding applicants who failed to pass the exam three times.

Melissa Yetter reminded everyone the board chair would review the test scores of the applicants that have failed 3 times to see if they are progressing. If they are not they will have to appear before the board and give explanation as to why they should be allowed to test again.

Sarah Doctor- Greenwade made a motion to approve the changes that were made to the regulations and to submit with changes. Mr. William Birmingham and Melissa Yetter seconded the motion and it carried unanimously.

B. Application Changes

Sarah Doctor-Greenwade asked the members of the board if they had all had a chance to review the recommended changes to the applications. Patrice Deas requested that the character reference and the history portion be removed. This change is for all of the applications including the provisional and dual applications. The language of Administrator in Training documents will be changed to Administrator in Residence.

Elizabeth Schaper made a motion to make the requested changes in the applications. Mr. William Birmingham seconded the motion and it carried unanimously.

C. Finalize Changes to Long Term Health Care Administrator Regulations- Chapter 10

Elizabeth Schaper made a motion to accept the changes to the fee schedule. Melissa Yetter seconded the motion.

3. Adjournment

Mr. William Birmingham made a motion to adjourn the meeting at 10:15 am. Elizabeth Schaper seconded the motion, and it carried unanimously.

